

Singleton Parish Council

Members of Singleton Parish Council are summoned to a Council Meeting on Wednesday 16th May 2018 at 7pm in Singleton Village Hall

Members of the Public

Members of the Public are very welcome to attend and will be given the opportunity to speak at item 6 on the agenda. There will also be reports from District and County Councillors as available.

All attending are reminded that Mobile devices should be switched to silent for the duration of the meeting.

AGENDA

1.	To elect the Chair of the Council and to receive the Chair's Declaration of Acceptance of Office	
2.	To elect the Vice-chair of the Council and to receive the Vice-chair's Declaration of Acceptance of Office	
3.	Apologies for absence	
4.	Declaration by Council Members of personal or prejudicial Interests in any of the agenda items below	
5.	Minutes of the last Parish Council Meeting - To approve as a correct record the Minutes of the Parish Council Meeting held on 23 rd March 2018	
6.	Co-option of Two New Parish Councillors	
7.	Councillor Roles and Responsibilities	
8.	Councillors Appointments to outside Bodies	
9.	Public Open Forum - 15 minutes is allowed for the public to ask questions relating to this agenda or matters affecting the Parish.	
10.	Velo South cycle race Sunday 23rd September 2018	
11.	County Councillor Report - Mr Jeremy Hunt, Chichester North Division – WSCC	
12.	District Councillor Report - Mr Henry Potter, Boxgrove Ward	
13.	General Data Protection Regulation (GDPR)	
14.	Village Maintenance <i>a) Dog Waste issue</i> <i>b) Village Noticeboard</i> <i>c) Playground: - removal of rubbish bin & Replacement of seesaw</i> <i>d) Roads update</i> <i>e) WSCC Salt Audit and Winter Management Plan</i> <i>f) Old Cemetery</i>	
15.	Update on on-going matters not covered elsewhere <i>a) Defibrillator update</i> <i>b) Village Hall Party Wall work</i> <i>c) Parish Council letter to CDC re River Lavant update</i> <i>d) Joint Letter from Westhampnett and Singleton Parish Council to CDC re River Lavant and Noise issue update</i> <i>e) Goodwood Liaison Committee update</i> <i>f) CDC All Parishes Meeting report</i>	

Singleton Parish Council

	<p>g) Other Meetings attended h) Upcoming meetings i) Consultations</p>																															
16.	<p>Village Matters for discussion</p> <p>a) Emergency Equipment housing b) The Leys Signage c) The Leys car parking issue d) School parking issue e) CDC Community Audit f) Goodwood Allotment on the Charlton Road availability</p>																															
17.	<p>Finance</p> <p>a) Approval of the Accounts and the Bank reconciliation for the year 31 March 2018 b) 2017/18 Annual Governance Statement – approval by resolution c) Internal Auditor’s report d) 2017/18 Accounting Statements – approval by resolution e) 2017/18 Certificate of Exemption from a Limited Assurance Review by an external auditor – Approval by Resolution</p> <p>a) Review of expenditure v budget, approval of the Accounts and bank reconciliations for the period ended 30 April 2018, b) Payments for consideration c) Grant applications status</p> <p style="padding-left: 20px;">i) Calor Gas Fund ii) Armed Forces Small Grant Scheme - There but Not There</p> <p>d) -Any other financial issues</p>																															
18.	<p>Planning</p> <p>a) To consider the planning applications detailed below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th style="text-align: left;">Reference</th> <th style="text-align: left;">Property</th> <th style="text-align: left;">Details</th> <th style="text-align: left;">Planning Officer</th> <th style="text-align: left;">Deadline for comment</th> </tr> </thead> <tbody> <tr> <td>SDNP/18/00852/TCA</td> <td>Land South of The Fox Goes Free, East Dean Lane, Charlton</td> <td>Notification of intention to reduce the height and north sector by 3m, reduce south and west sectors by 2m and east sector by 4m (maximum crown reduction of 30% and to even up the crown) on 1 no. Holm Oak tree (T1).</td> <td>Henry Whitby</td> <td>27/3/18</td> </tr> <tr> <td>SDNP/18/01016/FUL</td> <td>Goodwood Racecourse Racecourse Road Goodwood</td> <td>Proposed installation of external TV screen on retractable mounting</td> <td>Charlotte Cranmer</td> <td>24/4/18</td> </tr> <tr> <td>SDNP/18/01390/FUL</td> <td>Sunnyhurst Paddock Lane Singleton</td> <td>Demolition of existing dwelling and replacement with 1 no. four-bedroom cottage</td> <td>Beverley Stubbington</td> <td>17/4/18</td> </tr> <tr> <td>SDNP/18/01585/TCA</td> <td>17 Knights Hill Charlton Singleton</td> <td>Notification of intention to crown reduce 1 no. Copper Beech tree by 3m and to reduce Western sector of 1 no. Conifer tree by 1.5-2m</td> <td>Oliver Brown</td> <td>18/4/18</td> </tr> <tr> <td>SDNP/18/01744/TCA</td> <td>3 - 4 Grooms Yard A286 The Grove to Cobblers Row Singleton</td> <td>Proposal: Notification of intention to fell 1 no. Conifer tree.</td> <td>Henry Whitby</td> <td>1/5/18</td> </tr> </tbody> </table>	Reference	Property	Details	Planning Officer	Deadline for comment	SDNP/18/00852/TCA	Land South of The Fox Goes Free, East Dean Lane, Charlton	Notification of intention to reduce the height and north sector by 3m, reduce south and west sectors by 2m and east sector by 4m (maximum crown reduction of 30% and to even up the crown) on 1 no. Holm Oak tree (T1).	Henry Whitby	27/3/18	SDNP/18/01016/FUL	Goodwood Racecourse Racecourse Road Goodwood	Proposed installation of external TV screen on retractable mounting	Charlotte Cranmer	24/4/18	SDNP/18/01390/FUL	Sunnyhurst Paddock Lane Singleton	Demolition of existing dwelling and replacement with 1 no. four-bedroom cottage	Beverley Stubbington	17/4/18	SDNP/18/01585/TCA	17 Knights Hill Charlton Singleton	Notification of intention to crown reduce 1 no. Copper Beech tree by 3m and to reduce Western sector of 1 no. Conifer tree by 1.5-2m	Oliver Brown	18/4/18	SDNP/18/01744/TCA	3 - 4 Grooms Yard A286 The Grove to Cobblers Row Singleton	Proposal: Notification of intention to fell 1 no. Conifer tree.	Henry Whitby	1/5/18	
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b) To consider any other applications, decisions & appeals;

Decisions

Reference	Property	Details	Planning Officer	Decision date	Decision
SDNP/18/00097/HOUS	Charlton End, East Dean Lane, Charlton	internal and external alterations to existing dwelling	Beverley Stubbington	11/4/18	Approved
SDNP/18/00098/LIS	Charlton End, East Dean Lane, Charlton	internal and external alterations to existing dwelling	Beverley Stubbington	11/4/18	Approved
SDNP/18/00313/TCA	The Old Post Office, Singleton	Tree work	Henry Whitby	19/3/18	Raise No Objection
SDNP/18/00852/TCA	Land South of The Fox Goes Free, East Dean Lane, Charlton	Tree work	Henry Whitby	26/3/18	Raise No Objection
SDNP/18/01585/TCA	17 Knights Hill Charlton Singleton	Tree work	Oliver Brown	20/4/18	Raise No Objection
SDNP/18/01744/TCA	3 - 4 Grooms Yard A286 The Grove to Cobblers Row Singleton	Tree work	Henry Whitby	4/5/18	Raised No Objection

c) Other planning matters

19. **Correspondence**

20. **Agenda items for Future Meetings**

21. **Dates of Next Meeting: WEDNESDAY 18th JULY 018** in Singleton Village Hall at 7pm

Signed & dated : Clerk to Singleton Parish Council 11/5/2018

Parish Council members: Cllr John Elliott (Chairman); Cllr Rachel Castagne, Cllr Deborah Harwood, Cllr Diana Parish, Cllr Diane Snow, Cllr Jon Ward, Cllr Julia Wilder.